

**Williamson County Public Library**  
1314 Columbia Ave., Franklin, TN 37064

**Minutes - Board of Trustees Special Meeting**

Tuesday, March 2, 2021 - 4:00 p.m.  
via GoToMeeting

Trustees Attending: Mike Seitz, Delois Bratton, JeNan Merrill, Paandrea Paisley, Paul Webb, Denise Carothers, Rick Moody, and Amy Baggett  
Others in Attendance: Dolores Greenwald, Jason Gavin, and Randi Peters

Mike Seitz, chair, called the meeting to order at 4:04 p.m. The meeting was held via GoToMeeting and was recorded.

**I. Citizen Communication**

No citizen comments were given at this meeting.

**II. Decision/Discussion Items**

**A. Budget**

Mr. Seitz thanked the trustees for all they do and for their extra effort.

This special meeting was regarding a staffing request - to add a systems librarian position. The College Grove staff request had already been solved. There will be a net of one new position.

Systems Librarian Data: Ms. Greenwald said that the systems librarian would report directly to her. The salary would be \$55,000 plus benefits, totally funded by the new fiscal year budget. The volunteer coordinator funds will not be used. This is at the low end for competitive salary.

Mr. Moody suggested several rewrites for the systems librarian job description. Mr. Gavin has made the updates.

Mr. Gavin is in the process of revising job descriptions, including that of the Technical Services Manager. He said that they will be worked on in the Organizational Committee meeting. Ms. Bratton asked about the job descriptions that were previously provided to HR. Ms. Greenwald said that those were for salary adjustments.

The systems librarian would manage the ILS system, Koha. ByWater was going to do this when Koha was adopted. ByWater helps but not at the level that Ms. Greenwald thought. They do meet their contractual agreement. However, ByWater does not handle things other than the ILS system that the systems librarian would do.

A part time systems librarian would be hard to find due to salary. The Board approved that position last year, but no new positions were approved by the county last year.

Trustees could see the need for a systems librarian. However, the timing is unfortunate since the organization structure is currently disorganized.

Mr. Seitz called for a motion to add a systems librarian position, but no motion was made.

Trustees said that there are other options besides waiting another year to add a systems librarian. For example, as someone leaves, his or her vacant position could be converted to systems librarian. Also, it may be possible to change three positions to two.

#### Additional Topics:

Mr. Webb said that the county Budget Committee will hold a virtual meeting regarding the budget for 2021-2022. The meeting will be open to the public and held on Tuesday, April 13, with the Library section scheduled for 3:30 p.m.

Mr. Gavin said that staff has requested a Board discussion regarding the Library holiday closings for the remainder of 2021. Mr. Seitz replied that the holiday closings will be discussed at the March Leadership Team meeting.

#### Adjournment

The meeting adjourned at 4:30 p.m.

The next regular board meeting is planned for Thursday, March 18, 2021, at 4:00 p.m. at Franklin.

Administrative assistant Randi Peters took the minutes, and, JeNan Merrill, board secretary reviewed them.

---

JeNan Merrill

# WCPL Objectives Committees 11/2020

## **Board Leadership Team**

- Michael Seitz
- JeNan Merrill
- Delois Bratton
- Dolores Greenwald

## **Objective 1 Strategic Planning Committee**

- Amy Baggett
- JeNan Merrill
- Jason Gavin
- Amanda Jones
- Margaret Brown
- Tracy Ivey
- Lon Maxwell
- Jennifer Hunsicker

## **Objective 2 Technology Plan Committee**

- Jason Gavin
- Margaret Brown
- Jeffie Nicholson

## **Objective 3 Staff Organization Committee**

- Paandrea Paisley
- Rick Moody
- Jeffie Nicholson
- Jason Gavin
- Leila Blakely

#### **Objective 4 Operations Policy Committee**

- Leila Blakely
- Michelle Fisher
- Phillip McAndrew
- Savannah Desmond
- Grace Saltz

#### **Objective 5 Koha Task Force Steering Committee**

- Marcia Butler
- Jason Gavin
- Leila Blakely
- Amanda Jones
- Jennifer Hunsicker

#### **Objective 6 Mayor's Challenge Committee**

- Randi Peters
- Stephanie Wycihowski
- Savannah Desmond
- Brittanie Maccarone
- Amy Shropshire

#### **Objective 7 Patron Self-Checkout Committee**

- Brittanie Maccarone
- Amanda Jones
- Leila Lockett