

Williamson County Public Library  
**Board of Trustees Leadership Committee Meeting Minutes**

Wednesday, March 10, 2021 – 9:30 a.m.

Trustees Present: Mike Seitz, Delois Bratton, JeNan Merrill  
Others in Attendance: Dolores Greenwald, Director

Mike Seitz, chair, called the meeting to order at 9:43 a.m. The director stated that she had to leave at 11:00 a.m. The meeting was held in the administrative conference room.

Ms. Greenwald began by referencing several documents she had prepared and sent to the leadership team for discussion at this meeting. The first priority was to confirm the 2021 holiday schedule. The trustees agreed that this needs to be approved and the staff needs to have this schedule as they plan for the year, but the document was not clear in some areas. The director was asked to present a workable plan for Easter, Thanksgiving, and Winter Holiday dates, and send it to the leadership team before the next board meeting.

Mr. Seitz then asked the director to think generally rather than specifically and tell the leadership team how she thinks she is doing in relation to the expectations presented through the objectives. The director expressed some concerns and stated there was “more work to do.” She said there was a need to create consensus and have better follow-through. When asked for her priorities, the director said that they were the Strategic Plan, the evaluation process, and the Technology Plan.

Mr. Seitz then led the discussion to the director’s relationship with the board. The director said that she thought it had been better a few months ago, but not as good now. The trustees agreed, and Mr. Seitz noted several examples of situations that were the cause of this. He encouraged the director to strive to increase her credibility with the board.

Ms. Greenwald noted that she felt it was hard to work with the board because she felt that not all members were in agreement on everything. She also stated that she has tried to be more prepared with communications and presenting work on the objectives to the board.

Ms. Bratton suggested that a review of past objectives and current progress might be good to share at the March meeting, since no new objectives were “due” for the month. Ms. Merrill asked the director to pick one objective and enthusiastically make a thorough presentation of it to the board.

#### Adjournment

The meeting adjourned at 11:28 pm. The Trustees also discussed numbers shown in charts that Jason Gavin, Operations Administrator, had created for the Mayor’s Challenge.

The next Leadership Committee meeting is planned for Wednesday, March 31, 2021 at 9:30 a.m. at the Franklin library.

JeNan Merrill, board secretary, took these minutes.

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JeNan Merrill